



**REPUBLIC OF THE MARSHALL ISLANDS**  
**OFFICE OF THE PUBLIC SERVICE COMMISSION**

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**EA NO: RMI-176-24**

Opening Date: 1/14/25

Closing Date: 1/28/25

**EMPLOYMENT ANNOUNCEMENT**

CM of 12/13/2024

<b>Position Title:</b>	<b>Maintenance &amp; Ground Worker</b>	
<b>Grade and Salary (P/L):</b>	<b>Grade: PL 7/1-7/5</b>	<b>Salary: \$ 8,785.00- \$11,440.00 p.a.</b>
<b>Ministry and Division:</b>	<b>Ministry of Health &amp; Human Services</b>	<b>Bureau of Majuro Atoll Health Care Services</b>
<b>Location:</b>	<b>Majuro, Marshall Islands</b>	
<b>Reports to:</b>	<b>Associate Administrator</b>	

**JOB PURPOSE:** To perform repair and general maintenance of facilities, buildings, grounds, and equipment. The work will include electrical, carpentry, plumbing, painting, and air-conditioning tasks.

**KEY RESPONSIBILITIES:**

1. Repair and replacement of defective equipment.
2. Preventive maintenance activities.
3. Safe handling of equipment.
4. Perform other duties within the capacity, qualification and experience normally expected from person occupying a position as this classification.

**MAIN DUTIES AND OUTCOMES:**

- 1.1 Repair and treat structures such as showers, floors, sills, walls, carpets and roofs and other equipment of the Ministry.
- 1.2 Perform minor repairs such as troubleshooting and adjustment of locks n cabinets, locks, closets, desks etc.
- 1.3 Repair and/or change filters on ventilating, heating, and air conditioning units.
  
- 2.1 Service kitchen and other related appliances and emergency equipment.

- 2.2 Perform preventive maintenance and proper measures for safeguarding the machinery against degradation.
3. Maintain cleanliness in the storage and maintenance of tools or machinery.
- 4.1 Assist in transportation of furniture and equipment
- 4.2 Contribute to a safe environment and cleanliness of the unit.
- 4.3 Adhere to and cooperate with all policies and procedures of the Ministry and relevant legislation.

**DESIRABLE REQUIREMENTS:**

**Qualification:**

- Minimum of associate degree in Electric, Carpentry, Plumbing or Air Conditioning.
- Valid Driver License

**Skills/Experience:**

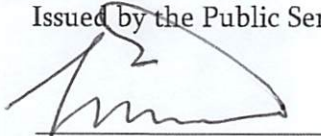
- Minimum of 5 years work experience in the Electric, Carpentry, Plumbing and/or Air Conditioning field.
- Thorough knowledge about various power and hand tools.
- High level of interpersonal skills and the ability to facilitate effective communication among all level of staff, patients, and outside organizations.
- Ability to assess situations and make appropriate judgments.
- Attention to detail.
- Reliable with excellent timekeeping.
- Self-motivated with a willing and friendly approach.
- Demonstrated ability to function both, independently and in collaboration with other health care professionals.

**FILING INSTRUCTIONS:**

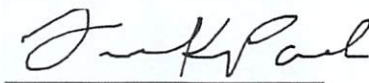
Secure application form from the Public Service Commission's Office in Majuro and the Office on Ebeye or application forms can be downloaded from our website-[pscrmi.net](http://pscrmi.net). For more information, please contact the email address: ([pscrmi.recruit@gmail.com](mailto:pscrmi.recruit@gmail.com)).

The commission application must be received at the Public Service Commission by: **28th of January, 2025**

Issued by the Public Service Commission on this **14th December, 2025**



Mr. Michael Konelios  
Chairman, PSC



Mr. Jendrikdrik Paul  
Commissioner, PSC